

**JSPM's Bhivarabai Sawant Institute of Technology & Research, Wagholi,
(412207) Pune**

CRITERION 6 - GOVERNANCE, LEADERSHIP AND MANAGEMENT

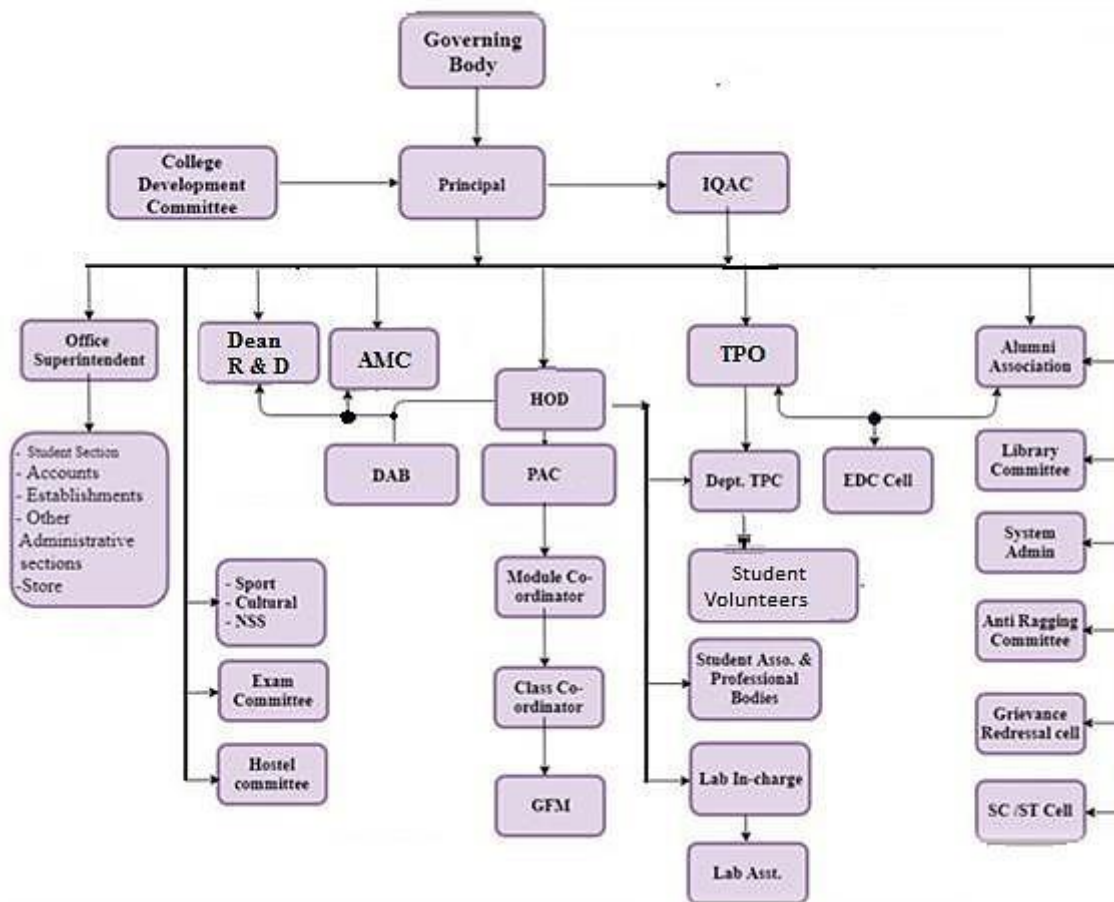
**6.1
Institutional Vision and Leadership**

**6.1.1
The effective leadership is visible in various institutional practices such as
decentralization and participative management**

**LIST OF ALL ADMINISTRATIVE COMMITTEES AND FUNCTION
IQAC INITIATIVES**

COMMITTEES AND CELLS OF INSTITUTE

Organization chart of the Institute



List of Administrative bodies

Sr. No.	Name of the Administrative Body/Committee	Sr. No.	Name of the Academic Body/Committee	Sr. No.	Name of the Students Body/Committee
1.	Governing Body (GB)	8.	Internal Quality Assurance Cell (IQAC)	15.	Alumni Association
2.	College Development Cell (CDC)	9.	Academic Monitoring Committee (AMC)	16.	Student Development Cell (SDC)
3.	SC / ST Committee	10.	Program Assessment Committee(PAC)	17.	National Service Scheme (NSS)
4.	Anti-Ragging Squad	11.	Department Advisory Board (DAB)	18.	Innovation, Incubation and Entrepreneurship Development Cell (IIEDC):
5.	Anti-Ragging Committee	12.	Library Advisory Committee (LAC)	19.	Department Student Associations
6.	Discipline Committee	13.	Training & Placement Cell (T & P)	20.	Students Council
7.	Grievances Redressal Committee Grievances Redressal Cell Women Grievances Cell	14.	Research and Development Cell (R & D)		



GOVERNING BODY

Sr. No.	Name	Occupation	Designation in body	Status of the Member
1.	Dr. T. J. Sawant	Founder Secretary JSPM Trust, Pune	Chairman	Chairman (Nominated by Trust)
2.	Dr. Ravi Joshi	Director, Planning & Development, JSPM	Member	Member (Nominated by Trust)
3.	Shri. B. M. Tiwari	Asst. Director, Regional Officer, WRO, AICTE	Member	AICTE Nominee
4.	Dr. D. V. Jadhav	Jt. Director, DTE Pune Regional Office	Member	State Govt. Nominee
5.	Dr. Yogesh Nerkar	Coordinator Examination Automation, SPPU, Pune	Member	University Nominee
6.	Mr. Vijay Sawant	Director ARQAC, JSPM	Member	Nominated by Mgmt.
7.	Mr. P. V. Jatti	Mech. Dept., BSIOTR	Member	Teaching Staff
8.	Dr. Gayatri Bhandari	HOD, Computer. Dept., BSIOTR	Member	Teaching Staff
9.	Dr. H. D. Patil	Director, KIMR	Member	Member Academician
10.	Dr. Bhushan Patil	Senior Data Analyst, General Electricals	Member	Member Industrialist
11.	Dr. Nagaraj K. Timalapur	Principal, BSIOTR, Pune	Member- Secretary	Ex-officio Member

Functions: The Governing Body besides being the supreme administrative authority of the Institute shall have the following additional functions:

- To approve an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enable the college to foster excellence in curricular, co-curricular and extra-curricular activities.
- Approval about introducing new academic courses and the creation of additional teaching and administrative posts and approval to fill the vacant post.
- To Encourage and strengthen research culture, consultancy and extension activities in the college.
- Approval for recommendations of College Development Committee regarding overall development of the institute.
- To approve the annual financial estimates (budget) and financial statements of the college.
- To approve the recommendations regarding the students and employees welfare activities in the college.
- To take note of inspection reports, local inquiry reports, audit report, report of NAAC/NBA, etc. and approval to actions if any.



COLLEGE DEVELOPMENT COMMITTEE

Sr. No.	Name	Occupation	Designation in body	Status of the Member
1.	Dr. T. J. Sawant	Founder Secretary JSPM Trust, Pune	Chairman	Chairman (Nominated by Trust)
2.	Dr. Ravi Joshi	Director, Planning & Development, JSPM	Member	Member (Nominated by Trust)
3.	Mr. Vijay Sawant	Director ARQAC, JSPM	Member	Nominated by Mgmt.
4.	Dr. H. D. Patil	Director, KIMR	Member	Member Academician
5.	Dr. R. S. Deshpande	Principal, Imperial College of Engineering	Member	Member Academician
6.	Mr. N. A. Badageri	Director, United Metallurgical Pvt. Ltd., Nagar	Member	Member Industrialist
7.	Dr. Gayatri Bhandari	HOD, Computer. Dept., BSIOTR	Member	HOD nominated by Principal
8.	Dr. Yogesh Angal	HOD, E&TC Dept. BSIOTR	Member	HOD nominated by Principal
9.	Mr. Vivek Mohite	Mech. Engg. Dept. BSIOTR	Member	Teacher Representative
10.	Mr. Pritam Anuse	OS, BSIOTR	Member	Non – teaching Representative
11.	Dr. Nagaraj K. Timalapur	Principal, BSIOTR, Pune	Member- Secretary	Ex-officio Member

The functions and responsibilities of the College Development Committee are as follows:

1. Prepare an overall comprehensive development plan of the institute regarding academic, administrative and infrastructural growth, and enable Institute to foster excellence in curricular, co-curricular and extra-curricular activities.
2. Decide about the overall teaching programs or annual calendar of the institute.
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
4. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the institute.
5. Make specific recommendations to the management to foster academic collaborations with industry to strengthen teaching- learning process.
6. Make specific recommendations to the management to encourage the use of information and communication technology in the teaching and learning process.

7. Make specific recommendations regarding the improvement in the teaching and suitable training programs for the employees of the institute.
8. Prepare the annual financial estimates (budget) and financial statements of the institute and recommend the same to the GB for approval.
9. Formulate proposals of new expenditure not provided in the annual financial estimates (budget).
10. Make recommendations regarding the students and employees welfare activities in the institute.
11. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
12. Frame suitable admissions procedure for different programs by following the statutory norms.
13. Plan major annual events in the institute, such as annual day, sports events, cultural events, etc.
14. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the institute or institution.
15. Consider and make appropriate recommendations on inspection reports, local inquiry reports, the audit report, report of National Assessment and Accreditation Council, etc.
16. Recommend the distribution of different prizes, medals and awards to the students.



JAYAWANT SHIKSHAN PRASARAK MANDAL'S
Bhivarabai Sawant Institute of Technology & Research

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)
Accredited with B++ Grade by NAAC
Prof. Dr. T. J. Sawant
B.E. (Elec.) PGDM, Ph.D
Founder Secretary

Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207
Ph : 020-067335108, 65217050, 67335100
Telefax : 020-67335100
Website : www.jspm.edu.in / www.bsiotr.org
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Dr. T.K. Nagaraj
ME. (Civil Engg), Ph.D (Civil Engg)
LMISTE, LMIGS, LMIRC
LMISRMTT, LMIE
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru
National Board of Accreditation (NBA), New Delhi. Accredited Programs:
Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

Ref No: JSPM/BSIOTR/23-24/

Date: 26/06/2023

OFFICE ORDER

The following members are appointed in Discipline Committee with immediate effect and the committee will perform the various duties/ functions as mentioned below.

DISCIPLINE COMMITTEE

Sr. No.	Name of Member	Designation	Post
1.	Prof. Prabhuling Jatti	Asst. Prof., Mech. Engg.	Chairman
2.	Dr. Nilam Ghuge	Prof., Elect. Engg.	Member
3.	Dr. Gayatri Bhandari	Prof., Comp. Engg.	Member
4.	Dr. Yogesh Angal	Prof., E & TC Engg.	Member
5.	Dr. Swati Godase	Asst. Prof., General Science Engg.	Member
6.	Mrs. Rekha Kotwal	Asst. Prof., IT	Member

Function and Responsibilities:

1. Collect the facts of all complaints arising under the Code of Ethics.
2. Determine if a complaint has merit.
3. Facilitate an amicable resolution to a complaint where possible.
4. Conduct all disciplinary hearings.
5. Submit the report with findings and recommendation, to higher authorities for further necessary action.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

Copy to: All above members and HODs



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Date: 26/06/2023

OFFICE ORDER

The executive body of Alumni Association is constituted comprising of following members for alumni connect activities.

ALUMNI ASSOCIATION

Sr. No.	Name of Member	Designation	Post
1.	Dr. T. K. Nagaraj	Principal, JSPM BSIOTR	President
2.	Mr. Amit Solanki	TPO	Vice-President
3.	Ms. Priya Sharma	TPC	Secretary
4.	Mr. Nilesh Mohota	TPC	Joint- Secretary
5.	Ms. Pallavi Kamble	TPC	Treasurer
6.	Mr. Atul Talpe	TPC	Member
7.	Mr. Pratik Kulkarni	Software Engineer, Tech-Mahindra, Pune	Member Industry

Functions and Responsibilities:

1. To conduct alumni meet at central level or department level.
2. Consistent interaction with alumni for academic, co-curricular and extra-curricular activities like expert lectures, workshops, seminar, sponsored project, internships, etc.
3. To get assistance for training and placement of students.
4. To get the alumni involvement in Incubation, Innovation and Entrepreneur Cell of institute to help the students in their innovative activities.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

An Academic monitoring committee (AMC) is formed for monitoring of academic activities under the IQAC.

ACADEMIC MONITORING CELL (AMC)

Sr. No.	Name of Member	Designation	Post
1.	Dr. Arun Patil	Asst. Prof. in Mech. Engg. Dept.	Coordinator
2.	Mr. Yogesh Bhendwar	Asst. Prof. in E &TC Engg. Dept.	Member
3.	Mrs. Ashwini Taksal	Asst. Prof. in IT Dept.	Member
4.	Mrs. Pooja Shinde	Asst. Prof. in Elect. Engg. Dept.	Member
5.	Mrs. Varsha Patil	Asst. Prof. in Mech. Engg. Dept.	Member
6.	Mr. Sidharam Bhorgunde	Asst. Prof. in General Sci. Dept.	Member
7.	Mr. Vipul Bhosale	Asst. Prof. in General Sci. Dept.	Member

Functions and Responsibilities:

1. To ensure that all departments have done proper planning before the start of the academic year for conduction of academic activities.
2. To ensure effective teaching – learning process.
3. To ensure effective continuous assessment and evaluation.
4. To ensure slow learners and advanced learners are taken care as per their needs.
5. To ensure conduction of extra and co-curricular activities.
6. To ensure the attainment of course outcomes and eventually the program outcomes.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

Department Advisory Board for Department of Electrical Engineering is constituted with the following members.

DEPARTMENT ADVISORY BOARD FOR ELECTRICAL ENGINEERING DEPARTMENT

Sr. No.	Name of Faculty member	Designation	Post
1.	Dr. Nilam Ghuge	HOD	Chairman
2.	Dr. Arun Patil	Dean Academics	Member
3.	Dr. Prashant Tushare	Chairman Board of Studies, SPPU, Pune	Member
4.	Dr. Kailas Karande	BOS Electrical Engg., PAHSUS	Member Academician
5.	Dr. Bhushan Patil	Sr. Scientist, General Electrical	Member Industry
6.	Ms. Manasi Patil	SAP Consultant	Member Alumni
7.	Mr. Sanket Patil	TE Electrical Student	Member Student

Functions and Responsibilities:

1. Drafting of Vision, Mission of department.
2. Drafting of PEOs, Formulation of PSOs.
3. Defines current and future issues related to program.
4. Develop/recommends new or revised PEOs/PSOs.
5. Recommends the proposals/requirements for effective implementation of OBE.
6. Define various assessment tools for measuring outcomes.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

Department Advisory Board of Department of E&TC Engineering is constituted with the following members.

DEPARTMENT ADVISORY BOARD FOR ELECTRONICS AND TELE-COMM. ENGINEERING DEPARTMENT

Sr. No.	Name of Faculty member	Designation	Post
1	Dr. Yogesh Angal	HOD	Chairman
2	Dr. Arun Patil	Dean Academics	Member
3	Dr. Dattatray Bormane	Chairman Board of Studies, SPPU, Pune	Member
4	Dr. Aditya Abhyankar	Dean and HOD, Department of Technology, SPPU, Pune	Member Academician
5	Mr. Amol Shinde	Sr. Technical Engineer, CISCO, Pune	Member Industry
6	Dr. Anil Wanare	Professor	Member Faculty
7	Ms. Sayali Lokhande	Entrepreneur	Member Alumni
8	Mr. Gaurav Thakur	BE E & TC student	Member Student

Functions and Responsibilities:

1. Drafting of Vision, Mission of department.
2. Drafting of PEOs, Formulation of PSOs.
3. Defines current and future issues related to program.
4. Develop/recommends new or revised PEOs/PSOs.
5. Recommends the proposals/requirements for effective implementation of OBE.
6. Define various assessment tools for measuring outcomes.

Dr. T K Nagaraj

Principal

BSIOTR, Wagholi, Pune

**Copy to: All above members
Campus Director
HODs**



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OFFICE ORDER

This is to inform all that, an Anti-Ragging Squad is constituted comprising of following members to take all necessary measures, as per the provisions of anti-ragging act.

COMPOSITION OF ANTI RAGGING SQUAD COMMITTEE

Sr. No.	Name of Member	Designation	Post
1	Dr. Arun Patil	Asst. Prof., Mech. Engg. Dept	Coordinator
2	Mrs. Meenakshi Annamalai	Asst. Prof., E &TC Engg. Dept	Member
3	Mr. Shrishail Patil	Asst. Prof., Comp. Engg. Dept	Member
4	Ms. Madhavi Kulkarni	Asst. Prof., Comp. Engg. Dept	Member
5	Mr. Nilesh Mohota	Asst. Prof., E &TC Engg. Dept	Member

Functions and Responsibilities:

1. Makes surprise visits on hostels and other places vulnerable to incidents and having the potential for ragging and is empowered to inspect such places.
2. Anti-Ragging Squad conducts an on-the-spot enquiry into any incidents of ragging reported.
3. Anti-Ragging Squad conducts such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.
4. After preliminary enquiry the incident/ case report shall be submitted to Anti Ragging committee.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

Following members are appointed for Students Development Cell (SDC).

STUDENT DEVELOPMENT CELL (SDC)

Sr. No.	Name of Member	Designation	Post
1	Mr. Shrishail Patil	Asst. Prof., Comp. Engg. Dept.	Student Development Officer
2	Dr. Yogesh Angal	Prof., E &TC Engg. Dept.	Member
3	Dr. Gayatri Bhandari	Prof., Comp. Engg. Dept.	Member
4	Dr. Nilam Ghuge	Prof., Elect. Engg. Dept.	Member
5	Mr. Mayur Devdhe	Asst. Prof., Mech. Engg. Dept.	Member
6	Mrs. Rekha Kotwal	Asst. Prof., IT	Member
7	Mr. Kantilal Phadtare	Local Social/ Political Work Member	Local Member
8	Ms. Gauri Wankhede	Student, BE Comp. Engg.	Member
9	Mr. Gaurav Dhokchawale	Student, BE Comp. Engg.	Member
10	Mr. Chetan Dhupal	Student, BE E&TC. Engg.	Member

Functions and Responsibilities:

1. To implement the various student development activities for overall development of students.
2. To implement various schemes sponsored by the university and provide platform to students to understand societal needs and become a responsible citizen.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

A student council is constituted comprising of the following students for AY 2023-24.

STUDENT COUNCIL

Sr. No.	Name of Student	Class	Post
1	Mr. Chetan Daphal	BE E&TC	General Secretary
2	Mr. Swaraj Jadhav	BE COMP	Sports Secretary
3	Mr. Shubham Sawant	BE COMP	Cultural Secretary
4	Mr. Gaurav Dhokchaule	BE COMP	Deputy Sports Secretary
5	Ms. Gauri Wankhede	BE COMP	Deputy Sports Secretary
6	Ms. Supriya Kulal	BE MECH	Ladies Representative and Hobby Club Deputy In-charge (Secretary)
7	Mr. Thakur Gaurav	BE E&TC	Technical Event In-Charge (Secretary)

Functions and Responsibilities:

1. To promote an environment conducive to educational and personal development.
2. To support the management, administrative officials and faculty in the development of the Institution by means of sharing the opinion / suggestion/ feedback.
3. To represent the views of the students on matters of general concern. However, in no case/situation Student Council shall not and cannot influence / force / alter the decision making procedure of the administrative officials / management.
4. Involve as many students as possible in Extra-curricular and co-curricular activities.
5. To promote, organize, and execute activities that an encourage participation of students.

Dr. T K Nagaraj

Principal

BSIOTR, Wagholi, Pune

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OFFICE ORDER

The Innovation Incubation and Entrepreneurship Cell (IIEC) is constituted comprising of following members to conduct the activities for entrepreneurship development.

INNOVATION INCUBATION AND ENTREPRENEURSHIP DEVELOPMENT CELL

Sr. No.	Name of Member	Designation	Post
1	Dr. Gayatri Bhandari	Prof., Comp. Engg. Dept.	Chairman
2	Dr. Pravin Kachare	Prof., Mech. Engg. Dept.	Member
3	Dr. Yogesh Angal	Prof., E & TC Engg. Dept.	Member
4	Dr. Neelam Ghuge	Prof., Elect. Engg. Dept.	Member
5	Mr. Laxman Bagal	HR and Admin, Head, E-Transit Systems	Member
6	Mr. Samir Kotwal	Sr. Manager, John Deere, Pune	Member
7	Mr. Mahesh Borkar	CEO – Operations, E-Transit Systems	Member
8	Mr. N. A. Badageri	Director, United Metallurgical Pvt. Ltd., Nagar	Member

Functions and Responsibilities:

1. To motivate and train Engineering Students to become entrepreneurs generating jobs for self and others.
2. To conduct entrepreneur's awareness programs covering product identification, market survey, preparation of project reports, financial assistance by financial institution.
3. Awareness programs on Product Design, Patenting, IPR etc.

Dr. T K Nagaraj
Principal
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OFFICE ORDER

The following members are appointed for the implementation of National Service Scheme (NSS) activities for the holistic development of the students as per norms prescribed by Savitribai Phule Pune University Pune.

NATIONAL SERVICE SCHEME CELL

Sr. No.	Name of Member	Designation	Post
1	Mr. Vijay Sonawane	Asst. Prof., Comp. Engg. Dept.	Program Officer
2	Mr. Nitin Shivale	Asst. Prof., Comp. Engg. Dept.	Member
3	Mrs. Rekha Kotwal	Asst. Prof., IT. Dept.	Member
4	Mr. Mayur Devdhe	Asst. Prof., Mech. Engg. Dept.	Member
5	Mrs. Poonam Gawade	Asst. Prof., E&TC Engg. Dept.	Member
6	Mr. Sae Gulhane	NSS Student Volunteer	NSS Student Volunteer
7	Ms. Chaitali Payghan	NSS Student Volunteer	NSS Student Volunteer

Functions and Responsibilities:

1. Awareness drives through Youth Rallies.
2. Community participation by involving members of the adopted villages and local institutions.
3. Organizing Day Camps on the theme at the Adopted Villages on weekends.
4. Organization of special camp at identified village for students.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

Research and Development Cell (R&D) is constituted in the institution comprising of following members for promotion of R&D activities.

RESEARCH AND DEVELOPMENT CELL (R&D)

Sr. No.	Name of Member	Designation	Post
1	Dr. Yogesh Angal	Dean R&D, Prof(E & TC)	Coordinator
2	Dr. Pravin Kachare	Prof., Mech. Engg. Dept.	Member
3	Dr. Neelam Ghuge	Prof., Elect. Engg. Dept.	Member
4	Dr. Gayatri Bhandari	Prof., Comp. Engg. Dept.	Member
5	Dr. Anil Wanare	Prof., E & TC Engg. Dept.	Member
6	Mrs. Rekha Kotwal	Asst. Prof., IT Dept.	Member
7	Dr. Swati Godase	Asst. Prof., General Science Dept.	Member
8	Dr. Aditya Abhyankar	Dean and HOD, Department of Technology, SPPU, Pune	Member

Functions and Responsibilities:

1. To ensure smooth functioning and effective Management of R&D activities in the institution.
2. To provide a focal point in the institution to co-ordinate R&D activities between various departments, faculty members and students.
3. To identify potential projects/sources of funds, and to communicate the same to faculty members and students.
4. To establish collaboration with other institutions and research centers and industries.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

Department Advisory Board of Department of Information Technology is constituted with the following members.

DEPARTMENT ADVISORY BOARD INFORMATION TECHNOLOGY DEPARTMENT

Sr. No.	Name of Member	Designation	Post
1	Dr. Vinod Wadane	HOD	Chairman
2	Dr. Arun Patil	Dean Academics	Member
3	Dr. Aditya Abhyankar	Dean and HOD, Department of Technology, SPPU, Pune	Member Academician
4	Dr. Rutuja Sathe	Director, Infaneat Digital Marketing and Web Media, Pune	Member Industry
5	Mrs. Rekha Kotwal	Asst. Professor	Member Faculty
6	Ms. Abhishek Karape	Xoriant Pvt. Ltd., Pune	Member Alumni
7	Mr. Nikita Bhosage	BE IT Student	Member Student

Function and responsibilities:

1. Suggest improvement in academic plans and recommend standard practices/systems for attainment of PEOs &
2. Encourage for industry-institute interactions to bridge curriculum/industry gap and suggest quality improvement initiatives to enhance employability.
3. To propose necessary action plan for skill development of students, required for entrepreneurship development and quality improvement.
4. To identify and suggest thrust areas to conduct various activities (final year projects, training courses and additional experiments to meet PEOs

Dr. T K Nagaraj

Principal

BSIOTR, Wagholi, Pune

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OFFICE ORDER

Library Advisory committee is constitutes comprising the following members for creation of teaching learning resources in the institution.

LIBRARY ADVISORY COMMITTEE

Sr. No.	Name of Member	Designation	Post
1	Dr. Gayatri Bhandari	HOD, Computer Engg. Dept.	Chair Person
2	Mrs. Ganga Mote	Librarian	Member Secretary
3	Dr. Nilam Ghuge	Prof., Elect. Engg. Dept.	Member
4	Dr. Yogesh Angal	Prof., E&TC Engg. Dept.	Member
5	Mrs. Rekha Kotwal	Asst. Prof., IT Dept.	Member
6	Dr. Swati Godase	HOD, General Science Dept.	Member
7	Mr. Arun Patil	Asst. Prof., Mech. Engg. Dept.	Member
8	Mr. Gaurav Thakur	Student, BE E&TC	Student Representative

Function and responsibilities:

1. The Library committee shall play a vital role in the smooth functioning of the library as well as fulfills the student's requirements regarding learning aids.
2. This committee examines the procurement of books/Journals/Periodicals/Magazines in the library.
3. Library Committee takes initiative in the formation of rules and regulations for students and faculty.

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Principal
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OFFICE ORDER

As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989, SC/ST Committee is constituted with following members.

SC/ST COMMITTEE

Sr. No.	Name of Member	Designation	Post
1	Dr. Anil Wanare	Prof., E&TC Engg. Dept.	Chairman
2	Ms. Pooja Shinde	Asst. Prof., Electrical Engg. Dept.	Member
3	Mr. Atul Talape	Asst. Prof., Mech. Engg.	Member
4	Mr. Nitin Taktode	Non-Teaching Staff	Member
5	Ms. Reshma Ghobale	Non-Teaching Staff	Member

Function and responsibilities:

1. Upliftment of students and staff belongs to SC/ST category.
2. To share various government schemes & Programs with concern members.
3. To ensure proper implementation of various schemes of MHRD Government of India and State Govt. concerning scholarships, stipends, etc. for the welfare of reserved categories.
4. To keep watch on any activity related to discrimination on the basis of caste in college premises.

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OFFICE ORDER

The Grievances Redressed Cell of the institute is constituted comprising of the following members. The committee is responsible for redressal of the grievances from students/staffs.

GRIEVANCES REDRESSAL CELL

Sr. No.	Name of Member	Designation	Post
1	Dr. Pravin Kachare	Prof., Mech. Engg. Dept.	Chairman
2	Mr. Prabhuling Jatti	Asst. Prof., Mech. Engg. Dept.	Member
3	Mr. Vipul Bhosale	Asst. Prof., General Science. Dept.	Member
4	Mrs. Madhavi Kulkarni	Asst. Prof., Comp. Engg. Dept.	Member
5	Mr. Mahesh Waghmode	Student, BE E&TC	Student Member
6	Ms. Vaishali Bhor	Student, BE IT	Student Member

Functions & Responsibilities:

The function of the cell is to look into the complaints lodged by any student, and judge its merit.

The cell is also empowered to look into matters of harassment.

1. The cell formally will review all cases and will act accordingly as per the Management policy.
2. The cell will conduct an enquiry of any grievance reported and give report to the higher authorities for further action.

Dr. T K Nagaraj

Principal

BSIOTR, Wagholi, Pune

Copy to: All above members and HODs



Prof. Dr. T. J. Sawant
B.E. (Elec.) PGDM, Ph.D
Founder Secretary

JAYAWANT SHIKSHAN PRASARAK MANDAL'S
Bhivarabai Sawant Institute of Technology & Research

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)

Accredited with B++ Grade by NAAC

Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207

Ph : 020-067335108, 65217050, 67335100

Telefax : 020-67335100

Website : www.jspm.edu.in / www.bsiotr.org

[EN 6311] / [CEGP-013100]



Dr. T.K. Nagaraj
ME. (Civil Engg), Ph.D (Civil Engg)

LMISTE, LMIGS, LMIRC

LMISRMT, LMIE

Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru
National Board of Accreditation (NBA), New Delhi. Accredited Programs:
Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

Ref No: JSPM/BSIOTR/23-24/

Date: 26/06/2023

OFFICE ORDER

As per the norms of AICTE 'Anti Ragging Committee' of this institute is formed with following members.

ANTI-RAGGING COMMITTEE

Sr. No.	Name of Member	Designation	Post
1	Dr. T. K. Nagaraj	Principal, BSIOTR	Chairman
2	PSI, Police Station, Lonikand	Police Sub Inspector(PSI)	Member
3	Dr. Gayatri Bhandari	Prof., Comp. Engg. Dept.	Member
4	Mr. Prabhuling Jatti	Asst. Prof., Mech. Engg. Dept.	Member
5	Dr. Nilam Ghuge	Prof., Elect. Engg. Dept.	Member
6	Mr. Shrishail Patil	Asst. Prof., Comp. Engg. Dept.	Member
7	Mrs. Swati Godase	Asst. Prof., General Science Dept.	Member
8	Mrs. Anita Bhong	Hostel Warden	Member

Functions & Responsibilities:

1. To ensure compliance with the provisions of Anti-Ragging regulations as well as the provisions of any law for the time being in force concerning ragging.
2. To monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
3. To carryout regular checks for any ragging activity.
4. To carryout surprise checks in ragging prone zones.
5. To investigate the cases and to make recommendations on actions to be taken.

Dr. T K Nagaraj

Principal

BSIOTR, Wagholi, Pune

Copy to: All above members and HODs



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OFFICE ORDER

Internal Complaints Committee has been constituted in JSPM's Bhivarabai Sawant Institute of Technology & Research comprising of following members.

INTERNAL COMPLAINTS COMMITTEE/WOMEN GRIEVANCE CELL

Sr. No.	Name of Member	Designation	Post
1	Dr. Gayatri Bhandari	Prof., Comp. Engg. Dept.	Chairman
2	Mrs. Rekha Kotwal	Asst. Prof., IT Dept.	Member
3	Mrs. Swati Godase	Asst. Prof., General Science Dept	Member
4	Mrs. Varsha Patil	Asst. Prof., Mech. Engg. Dept.	Member
5	Ms. Chaitra Deshpande	Student, TE E &TC	Student Member

Functions & Responsibilities:

1. To ensure the fair and timely resolution of sexual harassment complaints.
2. To provide information regarding counseling and support services on the campus.
3. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment

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Principal
BSIOTR, Wagholi, Pune

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OFFICE ORDER

An Executive body is constituted comprising of the following members to plan and execute the activities related to Training & Placement Cell (T&P).

TRAINING & PLACEMENT CELL (T&P)

Sr. No.	Name of Member	Designation	Post
1	Mr. Amit Solanki	Asst. Prof., Elect. Engg. Dept.	TPO
2	Ms. Priya Sharma	Asst. Prof., Comp. Engg. Dept.	TPC
3	Mrs. Ashwini Taksal	Asst. Prof., IT	TPC
4	Mr. Nilesh Mohota	Asst. Prof., E & TC Engg. Dept.	TPC
5	Ms. Pallavi Kamble	Asst. Prof., Elect. Engg. Dept.	TPC
6	Mr. Atul Talape	Asst. Prof., Mech. Engg. Dept.	TPC

Functions and responsibilities:

1. To monitor the overall activity of placement.
2. To improve quality of the student's training process.
3. To increase placement related activities.
4. To provide placement assistance to the students.

Dr. T K Nagaraj
Principal
BSIOTR, Wagholi, Pune

Copy to: All above members and HODs



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LMISTE, LMIGS, LMIRC

LMISRM TT, LMIE

Principal

Prof. Dr. T. J. Sawant
B.E. (Elec.) PGDM, Ph.D
Founder Secretary

LIST OF IQAC INITIATIVES

Sr. No.	Date	Name of Activity	Activity For	No. of Attendees
1.	15-06-2023	Seminar on "Orientation program for faculty members on professional ethics"	Teaching Staff	40
2.	29-06-2023	Seminar on " Enhancing quality of teaching skills"	Teaching Staff	22
3.	06-07-2023	One day workshop on " Use of ICT Tools in Teaching Learning"	Teaching Staff	18
4.	19-10-2023	Training on Conduction of SPPU Examination.	Non-Teaching Staff	10
5.	22-07-2023	A Talk and Demonstration on Fire & Safety	Non-Teaching Staff	8
6.	26-08-2023	Stress Management through Yoga	Non-Teaching Staff	10
7.	15-09-2023	An Orientation program on Duties and responsibilities for Non Teachnig staff members	Non-Teaching Staff	8
8.	13-05-2023	Training on skill set enhancement - MSOffice for Non-teaching staff members	Non-Teaching Staff	9

PRINCIPAL

Nagaraj
Kalyanappa
Timalapur

Digitally signed by Nagaraj Kalyanappa Timalapur
DN: CN = Nagaraj Kalyanappa Timalapur, C = IN, S = Maharashtra, O = JSPM'S Bhivarabai Sawant Institute of Technology & Research, OU = OTHERS
Reason: I attest to the accuracy and integrity of this document
Date: 2025.02.02 16:05:52 +05'30'